

LINGAYA'S INSTITUTE OF MANAGEMENT & TECHNOLOGY, FARIDABAD
"Par Excellence With Human Touch"
ACADEMIC CALENDAR / ACTIVITIES SCHEDULE – EVEN SEMESTER – 2012

Duration of Semester: Jan. 24, 2012 to May 15, 2012, 8th Sem. ECE, EEE & EE		<i>Target Date</i>
Duration of Semester: Jan. 31, 2012 to May 15, 2012, 8th Sem. AE, CE, CSE, IT & ME		
Monthly meetings of HOD with faculty, interaction with students Jan. 31, Feb. 28, Mar. 24, Apr. 21, 2012.		
Monthly report of cases of poor progress by teachers to CC / HOD --DO--		
1.	Submission of Lesson plans, Tutorial Sheets & assignments to HOD	Jan 17 (Tue)
2.	Updating List of Experiments & Instructions in the Lab.	Jan 17 (Tue)
3.	Disbursing Roll List & Attendance Registers by HODs to CCs	Jan 17 (Tue)
4.	Briefing the faculty by HOD on attendance, proctorial registers, Course file, tutorials, tests, practicals and counseling of students	Jan 24 (Tue)
5.	Commencement of classes	Jan. 24 (Tue)
	B.E/B.Tech. (8th Sem.)	Jan. 31 (Tue)
	ECE, EEE, EE	
	AE, CE, CSE, IT, ME	
6.	Addressing of students by HOD on Regularity, attendance rules, class assignments, tests, VAC, PDP, Seminars, Project & Discipline	Jan. 31 (Tue)
7.	Announcement of syllabus / topics for each sessional test	Feb 10 (Fri)
8.	Last date for final choice of electives for 8 th semester students	Feb 14 (Tue)
9.	Finalizing names of topics for seminars from students & their allotment to the faculty members by CC	Feb 14 (Tue)
10.	Submission for Department budget in infrastructure / equipments	Feb 15 (Wed)
11.	Feedback on Learning by Subject Teacher	Feb. 21 (Tue)
12.	Cultural Fest (ZEST – 2012)	Feb 23, 24, 25 (Thu, Fri, Sat.)
13.	Last date for submission of seminar synopsis by students	Feb 28 (Tue)
14.	Scheduling the Seminars of VIII Semester Students	Feb 28 (Tue)
15.	Submission of question papers for class test to HOD	Mar 09 (Fri)
16.	Sessional – Class Test Week	Mar. 20 - 24 Wk (Tue to Sat.)
17.	Mid term project Evaluation for 8 th Semester	Mar. 30 (Fri)
18.	Showing the answer sheets of students and recording attendance and test marks by faculty in proctorial register	Mar. 30 (Fri)

19.	Institution Level Feedback of Students Learning to be obtained	Mar. 30 (Fri)
20.	PVC / Director's interaction with students, Class Counsellors & HODS	Apr. 03 - 04 (Tue, Wed)
21.	Review of attendance registers & sessional marks by HOD	Apr. 04 (Wed)
22.	Sending letters on poor progress to the parents by CC through HOD	Apr. 05 (Thu)
23.	Submission of Moderated Question Paper for test to HOD	Apr. 14 (Sat)
24.	2nd In-house test	Apr. 21 to 28 (Sat to Sat)
25.	Report by faculty & CC on students – "likely to be detained due to shortage of attendance upto 28 th April 2012" to HOD	May 01 (Tue)
26.	Submission of Model Question papers for the entire course to HOD	May 01 (Tue)
27.	Last date for submission of 8 th semester project reports	May 01 (Tue)
28.	Showing of Answer Sheets to students and entering sessional marks and attendance in Proctorial Register.	May 02 (Wed)
29.	Review of attendance & performance in sessional test by HOD	May 02 (Wed)
30.	Departmental meeting for final detention list & normalization moderation of sessional awards	May 02 (Wed)
31.	Notification of final detention list by PVC / Director	May 03 (Thu)
32.	Course preferences of faculty for the next session teaching	May 04 (Fri)
33.	Submission of attendance & proctorial registers, along with award lists to Academic Section	May 04 (Fri)
34.	Finalize teaching Load for next semester (Dept. Meeting) by HOD	May 05 (Sat)
35.	University Practical Examinations	May.....*
36.	Theory Examination of M.D.U Exams.	May.....*
37.	Summer Vacation Period (to be Faculty Specific by PVC / Director)	May – July 2012


List of Holidays

1. Republic Day	Jan. 26, 2012 (Thu)	7. Gandhi Jayanti	Oct. 02, 2012 (Tue)
2. Maha Shivaratri	Feb. 20, 2012 (Mon)	8. Dusshera	Oct 24, 2012 (Wed)
3. Holi	Mar. 08, 2012 ((Thu)	9. Deepawali	Nov. 13, 2012 (Tue)
4. Janamashtami	Aug. 10, 2012 (Fri)	10. Guru N. Jayanti	Nov. 28, 2012 (Wed)
5. Independence Day	Aug. 15, 2012 (Wed)	11. Christmas	Dec. 25, 2012 (Tue)
6. Idul'1 Fitr	Aug.20, 2012 (Mon)		

*To be notified by M.D. University

Tel. No. 2598200 - 205
www.limat.org

Fax No. 0129-2202615
www.lingayasuniversity.edu.in


(Dr. G. S. Yadava)
Director-Principal
Pro-Vice Chancellor (LU)