

CURRICULA

Under Graduate, Post Graduate and Research Programmes

MINOR CHANGES IN THE ACADEMIC REGULATIONS AND RULES
(IMPLEMENTATION SCHEME)



**LINGAYA'S
UNIVERSITY**

choose to know

LINGAYA'S UNIVERSITY

(u/s 3 of UGC Act, 1956)

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**MINOR CHANGES IN THE ACADEMIC REGULATIONS AND RULES
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To streamline further the academic operations viz. a viz. Academic Regulations/Rules minor modifications were required and so have been effected with the approval of the valid authority. These changes were called for administrative and logistics reasons without compromising with the Academic Requirements. Furthermore, there are a few items where the changes are made to rectify typographical errors. The modified Regulations/Rules are given in the form of a tabular which also shows the original ones, while modifications are shown in ***Underlined***. The table also contains a few Regulations/Rules (modified/unmodified) - G5.13, G7.2(a, b, c, d), BTR6., Rule 3.1 - hitherto not invoked but to be invoked now onwards. Further, the Table, also, shows the exemptions granted for certain sets of students. The modified Regulations/Rules are effective from Spring Term, 2011-12 unless otherwise stated.

MODIFIED	EXEMPTION	ORIGINAL																																																																																				
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<p>G5. EVALUATION SYSTEM: G5.3 The double-letter grade (AA, AB, BB, BC, CC, CD, DD, <i>EE</i>, FF) indicates the level of academic achievement, assessed on a decimal (0-10) scale.</p>	Nil	<p>G5. EVALUATION SYSTEM: G5.3 The double-letter grade (AA, AB, BB, BC, CC, CD, DD, FF) indicates the level of academic achievement, assessed on a decimal (0-10) scale.</p>																																																																																				
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<p>G5.5(a) The double-letter grade awarded to a student in a course other than a practical course i.e. 0-0-P course for which he has registered, shall be based on his performance in quizzes, tutorials, assignments etc., as applicable, in addition to one Mid-Term Examination and end-term examination. The weightage of these components of continuous evaluation may be as follows:</p> <p>End-Term Examination : 50% <i>Mid-Term Examinations</i> : <i>20%</i> <i>Class Work [Elements of evaluation:</i></p>	Nil	<p>G5.5(a) The double-letter grade awarded to a student in a course other than a practical course i.e. 0-0-P course for which he has registered, shall be based on his performance in quizzes, tutorials, assignments etc., as applicable, in addition to one Mid-Term Examination and end-term examination. The weightage of these components of continuous evaluation may be as follows:</p> <p>End-Term Examination : 50% Mid-Term Examinations : 30% Quizzes, Tutorials, Assignments, etc.</p>																																																																																				

<p><u>Quizzes, Tutorials, Assignments, etc.</u> <u>(Several over the term) +</u> <u>Attendance (10 %)]</u> : 30% Total : 100% Any variation, other than the above distribution, requires the approval of the pertinent BOS.</p>		<p>(Several over the term) : 20% Total : 100%</p> <p>Any variation, other than the above distribution, requires the approval of the pertinent BOS.</p>
<p>G5.5(b) The double letter grade awarded to the student in a practical course i.e. 0-0-P course will be based on his performance in regular conduct of experiments, viva voce, laboratory report, quizzes etc., in addition, to term practical examination. The weightage of the components of continuous evaluation may be as follows:</p> <p>Conduct of Experiments (as per syllabus) : 50% Lab Record : 20% Quizzes/Viva Voice : 30% Total : 100%</p> <p><u>Each experiment may be considered as a unit and evaluated to assess formative and cumulative performance say each of the experiments which carries 10 marks with distribution 5+2+3. Finally, the teacher looks at attendance and total earned marks in the experiments done in a Term and awards the grades relatively.</u> <u>Any variation, other than the above distribution, requires the approval of the pertinent BOS.</u></p>	Nil	<p>G5.5(b) The double letter grade awarded to the student in a practical course i.e. 0-0-P course will be based on his performance in regular conduct of experiments, viva voce, laboratory report, quizzes etc., in addition, to term practical examination. The weightage of the components of continuous evaluation may be as follows:</p> <p>Conduct of Experiments (as per syllabus) : 40% Lab Record : 10% Quizzes/Viva Voice : 20% End-term Examination : 30% Total : 100%</p>
<p>G5.7 Earned Credits: This refers to the credits assigned to the programme in which a student has obtained either 'S' grade, or any one of the double-letter grades 'AA', 'AB', 'BB', 'BC', 'CC', 'CD', 'DD' <u>(but not 'EE' or 'FF')</u>. <u>While "0" credits will be earned in respect of a course, where obtained grade is 'FF'; it will be half the credits assigned to the course, in which obtained grade is 'EE'.</u></p>	Nil	<p>G5.7 Earned Credits: This refers to the credits assigned to the programme in which a student has obtained either 'S' grade, or any one of the double-letter grades 'AA', 'AB', 'BB', 'BC', 'CC', 'CD', 'DD' (but not 'FF').</p>
<p>G5.9 Description of Grades:</p> <p>'AA' Grade: An 'AA' grade stands for outstanding performance, relative to the class which may include performance with previous batches. The Course Coordinator/Instructor is supposed to take utmost care in awarding of this highest double-letter grade.</p> <p>'DD' Grade: <u>The 'DD' grade stands for marginal performance, pass in individual course but not adequate for TGPA / CGPA requirement.</u></p> <p>'EE' Grade: <u>An 'EE' grade indicates that the student has attended the course but obtained less than pass marks. In this case he will earn half the credits assigned to the course.</u></p> <p>'FF' Grade: The 'FF' grade denotes very poor performance, i.e. failure in a course, and the Course Coordinator/Instructor is supposed to take utmost care while awarding this lowest double-letter grade.</p> <p><u>A student, who obtains 'FF' grade in a core course due to detention in attendance, has to repeat (re-register) course in subsequent</u></p>	Nil	<p>G5.9 Description of Grades:</p> <p>'AA' Grade: An 'AA' grade stands for outstanding performance, relative to the class which may include performance with previous batches. The Course Coordinator/Instructor is supposed to take utmost care in awarding of this highest double-letter grade.</p> <p>'DD' Grade: The 'DD' grade stands for marginal performance and is the minimum passing double-letter grade.</p> <p>'FF' Grade: The 'FF' grade denotes very poor performance, i.e. failure in a course, and the Course Coordinator/Instructor is supposed to take utmost care while awarding this lowest double-letter grade.</p> <p>A student, who obtains 'FF' grade in a core course, has to repeat (re-register) that core course, in subsequent trimesters/sessions whenever the course is offered, until a passing grade is obtained. However, for an elective course in which 'FF' grade has been obtained, the student may either repeat the same course, or register for any other elective course.</p> <p>'I' Grade:</p>

<p><u>trimesters/sessions whenever the course is offered. In other cases of 'FF' Grade, a student has three options as follows:</u></p> <p>a) <u>Repeat the course,</u> <u>Or</u></p> <p>b) <u>Only appear in End-Term Examination in a subsequent term and evaluated out of 70 marks for new grade computation. The new grade will be computed out of 100 marks as follows:</u> <u>ETE = 70 (against 50 marks for the regular students)</u> <u>CW = 30, to be brought forward from the earlier term.</u> <u>Or</u></p> <p>c) <u>Get the course converted into a partially dropped course to earn two grade points but earn only half the credits meant for that course. It could be termed as two letter grade 'EE'.</u></p> <p><u>However, for an elective course in which 'FF' grade has been obtained, the student may overcome the deficiency either in the same course or any other elective course.</u></p> <p><u>There are four possible ways of clearing backlog courses and improvement of grades: Subsequent Term; Summer Term; Week Ends; after University hours with the following overriding conditions – (i) There will be minimum 60% of contact hours of a regular course in a term for doing backlog in any mode, (ii) The attendance requirement shall be a minimum of 75% of the classes scheduled in each course without any condonation. (newly added)</u></p> <p>'I' Grade: <u>An 'I' grade denotes incomplete performance in any course due to absence at the End-Term Examination (see also Clause No: G7.4).</u></p> <p>'U' Grade: This grade is awarded in a course that the student opts to register for audit. It is not mandatory for the student to go through the entire regular process of evaluation in an audit course. However, the student has to go through some process of minimal level of evaluation and also the minimum attendance requirement, as stipulated by the Course Coordinator/Instructor and approved by the corresponding BOS, for getting the 'U' grade awarded in a course, failing which that course will not be listed in the Grade Card.</p> <p>'W' Grade: A 'W' grade is awarded when the student withdraws from the course. Withdrawal from a course is permitted only under extremely exceptional circumstances (like medical emergencies, family tragedies and/or other unavoidable contingencies) and has to be recommended by the HOD and approved by the DAA. However, no withdrawal is permitted after the finalization of the grades in the term.</p> <p>'S' and 'N' grades: These grades are awarded for the Mandatory Learning Courses. The 'S' grade denotes satisfactory performance and completion of a course. The 'N' grade is awarded for non-completion of course requirements and the student will have to register for the course until he obtains the 'S' grade.</p>		<p>An 'I' grade denotes incomplete performance in any course due to absence at the End-Term Examination (see also Clause No: G7.4). When the 'I' grade is converted to a regular double letter grade, a penalty of ONE Grade-Point is imposed, by awarding the double-letter grade that is immediately below the one that the student would have otherwise received except when the student has 95% attendance record in the subject concerned. For example, if on the basis of the performance including MET Examination, a student gets AB grade, he will be awarded BB grade if not under exception rule.</p> <p>'U' Grade: This grade is awarded in a course that the student opts to register for audit. It is not mandatory for the student to go through the entire regular process of evaluation in an audit course. However, the student has to go through some process of minimal level of evaluation and also the minimum attendance requirement, as stipulated by the Course Coordinator/Instructor and approved by the corresponding BOS, for getting the 'U' grade awarded in a course, failing which that course will not be listed in the Grade Card.</p> <p>'W' Grade: A 'W' grade is awarded when the student withdraws from the course. Withdrawal from a course is permitted only under extremely exceptional circumstances (like medical emergencies, family tragedies and/or other unavoidable contingencies) and has to be recommended by the HOD and approved by the DAA. However, no withdrawal is permitted after the finalization of the grades in the term.</p> <p>'S' and 'N' grades: These grades are awarded for the Mandatory Learning Courses. The 'S' grade denotes satisfactory performance and completion of a course. The 'N' grade is awarded for non-completion of course requirements and the student will have to register for the course until he obtains the 'S' grade.</p>
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G5.11 G5.11(a) Report of Marks, Grades and Class Performance Statistics: The final marks and grades shall be displayed on the notice board <u>and a student can approach the Course Instructor(s) concerned for any clarification within the period stipulated in the Academic Calendar.</u> The process of evaluation shall be transparent and the students shall be made aware of all the factors included in the evaluation. In case of any correction, the Course Coordinator/Instructor shall have to incorporate the same before finalization of the grades.		Nil (w.e.f. Winter Term, 2010-11)	G5.11 G5.11(a) Report of Marks, Grades and Class Performance Statistics: The final marks shall be displayed on the notice board for ONE day, (the date of which will be indicated in the academic calendar). A student can approach the concerned course instructor(s) for any clarification within Two days of display. The process of evaluation shall be transparent and the students shall be made aware of all the factors included in the evaluation. In case of any correction, the Course Coordinator/Instructor shall have to incorporate the same before finalization of the grades.								
BTR3.3 Certification – Award of divisions <table border="1"> <thead> <tr> <th>DIVISION</th> <th>CONDITIONS TO BE FULFILLED</th> </tr> </thead> <tbody> <tr> <td>First Division with Honours</td> <td>CGPA \geq 8.5, & 195 Cr. No 'FF', N or W grade in any course during the programme including as per clause G8.1</td> </tr> </tbody> </table>		DIVISION	CONDITIONS TO BE FULFILLED	First Division with Honours	CGPA \geq 8.5, & 195 Cr. No 'FF', N or W grade in any course during the programme including as per clause G8.1	Students admitted in years 2009-10 & 2010-11 for whom the conditions to be fulfilled are : CGPA \geq 8.5, & 195 Cr.	BTR3.3 Certification – Award of divisions <table border="1"> <thead> <tr> <th>DIVISION</th> <th>CONDITIONS TO BE FULFILLED</th> </tr> </thead> <tbody> <tr> <td>First Division with Honours</td> <td>CGPA \geq 8.5, & 195 Cr. No 'FF', N or W grade in any course during the programme including as per clause G8.1</td> </tr> </tbody> </table>	DIVISION	CONDITIONS TO BE FULFILLED	First Division with Honours	CGPA \geq 8.5, & 195 Cr. No 'FF', N or W grade in any course during the programme including as per clause G8.1
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G7.2 Leave of Absence: (without modification) G7.2(a) If the period of leave is more than three days and less than two weeks, prior application for leave shall have to be submitted to the HOD concerned, with the recommendation of the Faculty-Advisor, stating fully the reasons for the leave requested, along with supporting documents. G7.2(b) If the period of leave is two weeks or more, prior application for leave shall have to be made to the DAA with the recommendations of the Faculty-Advisor, HOD concerned stating fully the reasons for the leave requested, along with the supporting documents. The DAA may, on receipt of such application, grant leave or decide whether the student be asked to withdraw from the course for that particular term/semester/year because of long absence. G7.2(c) It will be the responsibility of the student to intimate the Course Instructors, and also the Dean (Student Affairs) as well as the Chief Warden of the hostel, if hosteller, regarding his absence before availing leave. G7.2(d) If a student fails to apply and get sanction for absence as in (a) and (b) above, his parent/guardian may apply to the VC with reasons duly recommended by the faculty advisor, HOD and DAA and explain in person to the VC the reasons for not applying in time. The VC will consider on merit and decide to grant the leave or withdrawal from the course for that particular term/semester/year subject to any		Nil (To be invoked)	G7.2 Leave of Absence: G7.2(a) If the period of leave is more than three days and less than two weeks, prior application for leave shall have to be submitted to the HOD concerned, with the recommendation of the Faculty-Advisor, stating fully the reasons for the leave requested, along with supporting documents. G7.2(b) If the period of leave is two weeks or more, prior application for leave shall have to be made to the DAA with the recommendations of the Faculty-Advisor, HOD concerned stating fully the reasons for the leave requested, along with the supporting documents. The DAA may, on receipt of such application, grant leave or decide whether the student be asked to withdraw from the course for that particular term/semester/year because of long absence. G7.2(c) It will be the responsibility of the student to intimate the Course Instructors, and also the Dean (Student Affairs) as well as the Chief Warden of the hostel, if hosteller, regarding his absence before availing leave. G7.2(d) If a student fails to apply and get sanction for absence as in (a) and (b) above, his parent/guardian may apply to the VC with reasons duly recommended by the faculty advisor, HOD and DAA and explain in person to the VC the reasons for not applying in time. The VC will consider on merit and decide to grant the leave or withdrawal from the course for that particular term/semester/year subject to any								

<p>condition that he may like to impose. The decision of the VC shall be final and binding.</p>		<p>condition that he may like to impose. The decision of the VC shall be final and binding.</p>																				
<p>G7.4 Absence during End-Term Examination: In case of absence from End-Term Examination of a course(s) on Medical ground and/or other special circumstances, the student can apply for award of 'I' grade in the course(s) with necessary supporting documents and certifications by an authorized person to the HOD within one week after the End-term Examination. The HOD may consider the request, depending on the merit of the case, and after consultation with the Course(s) Instructor(s)/ faculty advisor <u>may forward the case to DAA with his recommendation for the award of 'I' grade. After permission by DAA in writing, the 'I' Grade is converted into a regular double letter grade on the basis of the students' marks in Mid-Term Test and Class Work. However, if a student has scored 50% or more marks in Mid-Term Test plus Class work his/her marks will be increased by 50% before awarding the grade. This applies to both theory and practical courses.</u></p>	<p>Nil (w.e.f. Winter Term, 2010-11)</p>	<p>G7.4 Absence during End-Term Examination: In case of absence from End-Term Examination of a course(s) on Medical ground and/or other special circumstances, the student can apply for award of 'I' grade in the course(s) with necessary supporting documents and certifications by an authorized person to the HOD within one week after the End-term Examination. The HOD may consider the request, depending on the merit of the case, and after consultation with the Course(s) Instructor(s)/ faculty advisor permit the MET Examination for the student concerned. The student may subsequently complete all course requirements within the date stipulated by BOS (which may possibly be extended till first week of trimester under special circumstances) and 'I' grade will then be converted to an appropriate Double-letter grade, as per Clause No: G5.9. All the details of such a decision with date of finalizing the grade shall be communicated to DAA. If such an application for the 'I' grade is not made by the student then a double-letter grade will be awarded based on his semester performance.</p>																				
<p>BTR3.7 Lower and Upper Limits for Course Credits Registered in a Term: A full time student of the B.Tech. degree programme must register for a minimum of 10 credits, and up to a maximum of <u>23 credits</u> in a Term. However, the minimum / maximum credit limit can be relaxed by the DAA on the recommendation of the HOD, only under exceptional circumstances. The maximum credits that a student can register in a Summer Term are 8.</p>	<p>Nil (w.e.f. Spring Term, 2010-11)</p>	<p>BTR3.7 Lower and Upper Limits for Course Credits Registered in a Term: A full time student of the B.Tech. degree programme must register for a minimum of 10 credits, and up to a maximum of 21 credits in a Term. However, the minimum / maximum credit limit can be relaxed by the DAA on the recommendation of the HOD, only under exceptional circumstances. The maximum credits that a student can register in a Summer Term are 8.</p>																				
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<p>No. G8.1) is not to be counted for the above Credit Threshold.</p> <p>(b) If a student is absent for more than 4 (Four) weeks at a stretch in a Term without sanctioned leave.</p> <p>(c) Based on disciplinary action by the AC, on the recommendation of the appropriate committee.</p> <p>Note: Under any circumstances of termination, the conditions specified in Permanent. Withdrawal (refer: Clause No: G8.2) shall also apply.</p>		<p>The period of temporary withdrawal (refer : Clause No. G8.1) is not to be counted for the above Credit Threshold.</p> <p>(b) If a student is absent for more than 4 (Four) weeks at a stretch in a Term without sanctioned leave.</p> <p>(c) Based on disciplinary action by the AC, on the recommendation of the appropriate committee.</p> <p>Note: Under any circumstances of termination, the conditions specified in Permanent. Withdrawal (refer: Clause No: G8.2) shall also apply.</p>																				
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<p>BC6. TERMINATION FROM THE PROGRAMME:</p> <p>BC6.1 A student shall be required to leave the University without the award of the Degree, under one or more of the following circumstances: (a) If a student fails to earn the minimum credits specified below:</p> <table border="1" data-bbox="134 317 698 489"> <thead> <tr> <th>CHECK POINT</th> <th><u>PERCENTAGE OF CREDITS** (%)</u></th> </tr> </thead> <tbody> <tr> <td>End of FIRST year</td> <td>60*</td> </tr> <tr> <td>End of SECOND year</td> <td>60*</td> </tr> <tr> <td>End of THIRD year</td> <td>70</td> </tr> <tr> <td>End of FOURTH year</td> <td>70</td> </tr> </tbody> </table> <p>Note 1: * A student may be given one more chance to cover the shortfall in the threshold at the end of first two years during the following summer terms if s/he can fulfill the requirement by doing two courses. In case s/he fails to clear the threshold even after the summer term he has to leave the course. ** If at any stage, a student fails to cross the threshold with a minimum of 5.0 TGPA in any term, he will be treated as critical case and will be advised to improve the grades.</p> <p>Note 2: The period of temporary withdrawal (refer: Clause No. G8.1) is not to be counted for the above Credit Threshold.</p> <p>(b) If a student is absent for more than 4 (Four) weeks at a stretch in a Term without sanctioned leave.</p> <p>(c) Based on disciplinary action by the AC, on the recommendation of the appropriate committee.</p>	CHECK POINT	<u>PERCENTAGE OF CREDITS** (%)</u>	End of FIRST year	60*	End of SECOND year	60*	End of THIRD year	70	End of FOURTH year	70	<p>Students admitted in years 2009-10 & 2010-11 (To be invoked)</p>	<p>BC6. TERMINATION FROM THE PROGRAMME:</p> <p>BC6.1 A student shall be required to leave the Institute without the award of the Degree, under the following circumstances: (a) If a student fails to earn the minimum credits specified below:</p> <table border="1" data-bbox="974 342 1526 430"> <thead> <tr> <th>Check Point</th> <th>Credit Threshold**</th> </tr> </thead> <tbody> <tr> <td>End of FIRST year</td> <td>25*</td> </tr> <tr> <td>End of SECOND year</td> <td>60*</td> </tr> </tbody> </table> <p>Note -1 * A student may be given one more chance to cover the shortfall in the threshold during the following summer term as follows: (i) if a student earns 16 credits or more but less than 25 in first year. (ii) if a student earns 52 or more credits but less than 60 at the end of Second Year. In case he fails to clear the threshold even after the summer term he has to leave the programme. ** If at any stage, a student fails to cross the threshold with a minimum of 5.0 TGPA in any term, he will be treated as critical case and will be advised to improve the grades.</p> <p>Note 2: The period of temporary withdrawal is not to be counted for the above Credit Threshold.</p> <p>(b) If a student is absent for more than 4 (four) weeks in a term without sanctioned leave.</p> <p>(c) Based on disciplinary action to this effect approved by the AC, on the recommendation of the appropriate committee.</p>	Check Point	Credit Threshold**	End of FIRST year	25*	End of SECOND year	60*
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<p>Rule 3 REGISTRATION (G4) (without modification) 3.1 The term-wise / semester-wise / year-wise progress of a student will be maintained in a student file or through computerized system by the respective parent department.</p>	<p>Nil (To be invoked)</p>	<p>Rule 3 REGISTRATION (G4) 3.1 The term-wise / semester-wise / year-wise progress of a student will be maintained in a student file or through computerized system by the respective parent department.</p>																
<p><u>Rule 3.6 (New)</u> <u>Ph.D. scholars will select courses of study as their degree requirement on the recommendation of their guide from the existing package of courses of PG degree programmes i.e. M.Tech./MBA/ MCA/ M.Ed. as far as possible. Special permission should be taken from the VC to make any departure from this rule</u></p>	<p>Students admitted in years 2009-10 & 2010-11 – back lock courses (remaining courses if any)</p>																	
<p><u>Rule 3.7 (New)</u> <u>The results of a term are to be declared before the commencement of next term. But, if due to some reason it cannot be done, student should register for the courses in a term within three days of declaration of results of the previous term.</u></p>	<p>Nil</p>																	

<p>Rule 5. EVALUATION</p> <p>5.1 Theory Course:</p> <p>(a) Evaluation has three components viz. regular class work, Mid-Term Examination and End-Term Examination for theory course. Both the examinations will be held as per schedule given in the Academic Calendar. The duration of the examinations will be 3 hours for end-term and 1½ hours for mid-term respectively.</p> <p>(b) The performance of a student in a class will be assessed on the basis of two quizzes, tutorials, home assignments and any other mode.</p> <p>(c) <u>The question paper for Mid-Term Examination will be made by the Course Coordinator from the topics covered till then. The pattern of question paper will be similar to that of End-Term Examination i.e. it will have two sections. Section-A will comprise one objective type question with multiple answers and will be compulsory. Section-B will have four questions two out of which are to be answered. Out of the four questions and two will of descriptive/essay type while the remaining two of problem solving type. The paper will be such that it can be answered in 1½ hours by an average student.</u></p> <p>(d) No student will be allowed to appear in the End-Term Examination without fulfilling minimum attendance requirement as per regulations.</p> <p>(e) The End-Term Examination question paper will be set by an External Examiner (other than the instructor). The paper will have 50% choice in the selection of questions.</p> <p>(f) The list of examiners for End-term examinations in theory and practical will be approved by AC on the recommendation of respective Board of Studies. The Controller of Examinations (COE) alone will communicate with the external paper setters and the question paper will always be under his custody.</p> <p>(g) The external examiner will make two sets of question papers as per the guidelines given hereunder:</p> <p>(i) There will be eight questions in all distributed over all the units in a course syllabus. <u>The question paper will be in two parts with weightage 20 percent and 80 percent respectively.</u> The paper setter must set the questions such that each question can be answered in about 35 minutes and the paper can be solved in 3 hours by an average student.</p> <p>(ii) Part-A will have one question of objective types with multiple choices, covering all the units in the syllabus, which will be compulsory.</p>	<p>Nil</p>	<p>Rule 5. EVALUATION</p> <p>5.1 Theory Course:</p> <p>(a) Evaluation has three components viz. regular class work, Mid-Term Examination and End-Term Examination for theory course. Both the examinations will be held as per schedule given in the Academic Calendar. The duration of the examinations will be 3 hours for end-term and 1½ hours for mid-term respectively.</p> <p>(b) The performance of a student in a class will be assessed on the basis of two quizzes, tutorials, home assignments and any other mode.</p> <p>(c) The question paper for the Mid-Term Examination will be made by the Course Coordinator from the topics covered till then. The pattern of question paper will be similar to that of End-Term Examination i.e. it will have three sections. Section A will be short answer type and compulsory, section B will have two questions out of which one is to be answered. It would be descriptive/essay type. Section C will have two questions out of which one will be answered. It would be problem solving type. The paper will be such that it can be answered in 1½ hours by an average student.</p> <p>(d) No student will be allowed to appear in the End-Term Examination without fulfilling minimum attendance requirement as per regulations.</p> <p>(e) The End-Term Examination question paper will be set by an External Examiner (other than the instructor), which will be moderated. The paper will have 50% choice in the selection of questions.</p> <p>(f) The list of examiners for End-term examinations in theory and practical will be approved by AC on the recommendation of respective Board of Studies. The Controller of Examinations (COE) alone will communicate with the external paper setters and the question paper will always be under his custody.</p> <p>(g) The external examiner will make two sets of question papers as per the guidelines given hereunder:</p> <p>(i) There will be eight questions in all distributed over all the units in a course syllabus. The question paper will be in three parts with weightage 20 percent, 40 percent and 40 percent respectively. The paper setter must set the questions such that each question can be answer in about 35 minutes and the paper can be solved in 3 hours by an average student.</p> <p>(ii) Part-A will be short answer type with multiple parts covering all the units in the syllabus, which will be compulsory.</p> <p>(iii) Part-B will have three questions from any three units, which will have long answers of derivation/descriptive type. Two questions are to be answered</p>
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<p>(iii) <u>Part-B will consist of seven questions, one question from each of the seven units, and the students are required to solve any four. Out of seven any three questions will have long answers of comprehensive/ derivation/description type and the remaining four questions will be of problem solving type in order to measure ability on analysis/synthesis/application.</u> <u>If any special instruction(s) is/are required for a particular course, it/they is/are to be specified by the concerned HOD with prior approval of DAA.</u></p> <p>(iv) For evaluating the answer sheets the paper setter must give sample solutions/hints for solving the numerical problems, including distribution of marks step-wise, separately.</p> <p>(h) COE will get the papers printed after due proof reading and choose any one out of the two sets for each course and conduct the examination as per schedule given in the Academic Calendar. However, he may get question papers moderated for a few courses with approval of DAA.</p>		<p>from this part.</p> <p>(iv) Part-C will consist of four questions from the remaining four units and they will be of problem solving type in order to measure ability on comprehension / analysis / synthesis / application. The relevant data will be made available. The student is required to solve two questions. However, for Part-C, the external examiner may select the questions from the question bank supplied by LU.</p> <p>(v) For evaluating the answer sheets the paper setter must give sample solutions/hints for solving the numerical problems, including distribution of marks step-wise, separately.</p> <p>(h) COE will get the papers moderated and get one of them printed by choosing any one out of the two sets for each course and conduct the examination as per schedule given in the Academic Calendar.</p> <p>(i) The moderation committee for courses belonging to a teaching department will consist of three professors representing different groups of subjects. The committee will be appointed by DAA. The course coordinator for a course will be co-opted for the respective course only.</p>
<p>5.2 Laboratory Course:</p> <p><u>Each experiment may be considered as a unit and evaluated to assess formative and cumulative performance say each of the experiments which carries 10 marks with distribution 5+2+3. Finally, the teacher looks at attendance and total earned marks in the experiments done in a Term and awards the grades relatively.</u></p> <p><u>The methodology of evaluation should be approved by BOS.</u></p> <p><u>Any variation, other than the above distribution, requires the approval of the pertinent BOS.</u></p>	<p>Nil (w.e.f. Spring Term, 2010-11)</p>	<p>5.2 Laboratory Course:</p> <p>(a) The End-Term Examination in laboratory course will be conducted jointly by an external examiner (other than the instructor) and an internal examiner (the coordinator/instructor) jointly.</p> <p>(b) The student will be given randomly an experiment to perform from within the list of experiments in the course.</p> <p>(c) No change in the experiment will be permitted after the draw, if the student had performed the same in the class.</p> <p>(d) The student will be issued equipment / instruments /tools on his written request which will contain the main specifications. For simulation exercise the software and hardware needed will be written.</p> <p>(e) The student will document the following in his report:</p> <ol style="list-style-type: none"> i) Objective of experiment ii) Major equipment / instruments / tools / software needed iii) Step-wise procedure iv) Observations v) Analysis vi) Sources of error vi) Conclusions vii) Remarks <p>(f) The examiner will verify at least one observation.</p> <p>(g) The external examiner will conduct viva-voce on the objective, procedure and related theory which the experiment verifies.</p> <p>(h) The components of evaluation are given as hereunder:</p>

		i) Specifications of equipments/ instruments/ tools/software 10% ii) Step-wise procedure and connections 20% iii) Observations 10% iv) Analysis 10% v) Conclusions/Results 10% vi) Viva-voce 40%
Rule 6.9. Except as otherwise decided by the AC the examination answer books will be destroyed or otherwise disposed after <u>six months</u> of the declaration of the result.	Nil (w.e.f. Spring Term, 2010-11)	Rule 6.9. Except as other wise decided by the AC the examination answer books will be destroyed or other wise disposed after four months of the declaration of the result.
<u>Rule 11 Specific Issues of Concern (New)</u> <u>11.1 Swapping of Courses & Minor Changes in Scheme of Studies</u> <u>(a) Swapping of courses in the schemes from Year 2011-12 onwards is permissible with the concurrence of HODs who are sharing and or offering the courses.</u> <u>(b) Minor changes in the contents of a course including typographical errors without requiring change in the Code No. of the course are permissible.</u> <u>(c) Any changes in the Curricula/Scheme of Studies are to be made with prior approval in writing of DAA, which should be done at (a) and (b) above at least one month before the commencement of a Term.</u>	Nil (w.e.f. 17-02-2011)	
<u>11.2 Procedure for Making Changes in Curricula/Schemes of Studies</u> <u>It is noteworthy that the Academic Rules and Regulations are flexible enough to provide for any change after due diligence and following a certain procedure. For this the action could be initiated at the level of Instructor or Course Coordinator or HOD. But suggested changes are to be approved by the respective BOS before putting up to the DAA for placing before AC to get its final approval. Nothing should be done without following this procedure. To meet any exigency the VC could give his approval in anticipation of approval by the AC.</u>		
<u>11.3 Notification of Changes in Academic Regulations/Scheme of Studies</u> <u>All the changes are to be notified by the Jt. Registrar (E&A) after the approval, stating clearly the date of implementation and copies of the same to be circulated to all concerned.</u>		